d f Practic f r Int rns & R sid nt

Ta I fc nt nts

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C de fPr ti e
Intr d ti n
Gener | Inf r ti n f r Interns nd Residents
o Internshi s
• Residen ies
Res nsibilities
• He d f De rt ent
○ The Gr d te S h l
• Pr r e Dire t rs
• Interns & Residents
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o S ervis rs
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o St dent Pef r n e & Devel ent Syste Te
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Di nity tW rk nd St dy P li y
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Intr ducti n

Internshi pr gra sar frr c ntly q*

G n ral Inf r ati n f r Int rns and R sid nts

Int rns an alua FM

and the rell agues when have ad a significant practical rint llectual centricution to the work arising from the ir program of study that is described in any publication representation.

Int rnships

Internshi s ar usually 5 w ks r n y ar) su j ctt a satisfact ry pr gr ss ass ss nt. f r al pr gr ss ass ss nt will n ld at 6 nths n w v r ulti-s urc f d ack will pr vid d at a ini u f v ry quart r and at th nd f ach r tati n. d-n c pr gr ss ass ss nts ay rganis d if d d n c ssary y th sup rvis r and/r caus f r c iving unsatisfact ry ulti-s urc f d ack. F r th s wishing t l av f r having c pl t d th ir pr gra f study a n tic p ri d f three nths ust agr d with th Pr gra Dir ct r and appr v d y th ir H ad f D part nt. Exc pti ns t this n tic p ri d ay agr d y th r l vant H ad f D part nt in c nsultati n with th Pr gra Dir ct r and th Graduat Sch l. Int rns wh s p r f r anc is f und t unsatisfact ry ay r quir d t withdraw fr th pr gra see Pr ress

Assess ent se ti n).

R sid nci s

Residen ies ar n r ally award d f r 36 nths f full-ti study alth ugh xt rnal funding ay availa l f r training p ri ds f up t R sid ncy pr gra is su j ct t satisfact ry p rf r anc and annual pr gr ss ass ss nts s Assess ent & Aw rd Re l ti ns).

R sid nts ay tak up t 5 days a y art att nd xt mal pr f ssi nal tings s inars tut rials and l ctur s and f r pr paring writt n r p rts as appr v d y their sup rvis r f r xa pl ff-sit PD and c nf r nc att ndanc). dditi nal PD ay und rtak n during the c urs f the studentship if d d n c ssary and appr v d y the sup rvis r.

ny xt nsi n fth stud ntshipfll wing a pri d funpaidlav is at the discritin fther livant H ad fD part nt.

FrR sid nts wishing tlav frhaving cplt dth ir pr gra fstudy then ral n ticprid fthree nths ust agr dwith the ir suprvis rand apprvd yth ir Had fD part nt. Exc ptins t this n ticprid ay agr dyth rlvant Had fD part nt in c nsultation with the Pr gra Dir ct rand the Graduat Schols Assess ent & Aw rd Re ltins frinfication at unaticprids frequency for the side nts when ar required tlav the pr gra cause their pressess ent see Pr ress Assess ent see tin).

H ad f D part nt

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- Making r qu sts t E and P G f r funding t put n udg ts fr d part ntal r
 the rs urc s f r Int rnships/R sid ncy p siti ns f r they ar adv rtis d
- W rking with the VP linical S rvices VP Students and VP L arning T aching and ss ss and with the ss ciated D and representations and with the Hade fither Graduated School Las will as the clinical Lads in the hispitals laterater is and partner practices to insure that apprepriate clinical path Legy and research facilities are available to support the line runships and Residency pregrause.
- Ensuring that ach RV as d Int rn/R sid nt has acc sst ad quat w rkspac including us fad sk ph t c pi rand n tw rk d c put r
- Ensuring that Int rns/R sid nts ar pr vid d with all the appr priat he alth and saf ty inf reatin
- Supp rting the Internship/R sidency pregradir cters and supervisers in ffering training pregrades that the new distribution of the supervisers in the supervisers i
- Ensuring that a h ad fs rvic has put in plac suita l alt rnativ sup rvis ry arrang nts in the vent faR sident's ain and/rrs arch sup rvis r ing a sent frapr length prider laving the llg.

Th Graduat Sch I

- Ensuring that ini u ntry r quir nts ar t aking ff rs f ad issi n and r gist ring Int rns and R sid nts n th ir r sp ctiv pr gra s f study at th Il g.
 R gistrati n with th appr priat rican r Eur p an sp cialist ard and paying ass ciat d f s is th r sp nsi ility f th R sid nts
- M nit ring to pr gr ss and v rs ing to pr gr ss ass ss nt flnt rns and R sid nts
- ppr ving ad inistrativ att rs and assisting with pr gr ss issu s where appr priate the ughthe St dent Pr ress nd Devel ent Syste (SPDS).

Pr gra Dir ct rs

- Ensuring that the Interns/R sidents receive an apprepriate induction to the irrpregraf study
- ct as sup rvis rs) f rth Int rns/R sid nts nth pr gra th y dir ct
- dvising the Interns/R sidents in resurring the yield results in all r I vant aspects if the iriclinical since results results are the iriclinical since results are results as the iriclinical since re
- Pr viding the Int rns/R sid nts with nc urag nt supp rt and f d ack ntheir pr gr ss
- M nit ring the general wilfar fthe Intros/R sidents and informing the fs res
 f ssist newhore cosary
- List ning t the concerns of findividual Interns/R sidents and where appropriate
 r conding an appropriate cours of action which any include root from the students
 SPD
- Ensuring the Graduat Scholis informed if an Intorn/R sident is unall to ntinu with the ir studies from representation of the results of the
- Ensuring the Graduat Scholis informed fany circumstance that ay require an Intorn/R sident request an intorruption to the instudies
- Ensuring the Graduat Scholis informed fanys risus concorns a sut an Intorns/R sident's progress or the rissus) that say require the irregress to placed "under riving" including sutsident fithin real progress assess on toycl
- Organising pr gr ss ass ss nts at 6 nths f r all Int rns and v ry 12 nths f r
 R sid nts and s nding th c pl t d f r s t th Graduat Sch laft r th pr gr ss
 ass ss nt. F r R sid ncy Pr gra Dir ct rs this ans rganising with th R sid nt
 and th ss ss rs a suital ti dat and plac f r th annual pr gr ss ass ss nt
 ting t tak plac tw n May and Jun f th ir first and s c nd y ar and su itting
 th c pl t d annual Pr gr ss ss ss nt pap rw rk D cu nts 1 t 8) t th Graduat
 Sch l y th 1st July ach y ar.

Int rns & R sid nts

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- B ing pr par d thr ugh ut the pr gra trc iv giv duc nsid ration tand act up nf dacka ut the irp rf rance in all aspects ftheir studies including acadical ical interpretation of the interpretation
- Discussing any utsid pr f ssi nal activity i s) paid r th rwis with the ir supervisor and/rthe Pr gra Directors/ lla rating Partner and gaining the ir approval of r undertaking the activity i s) which just not interfer with the duties and requirements of the ir studentship.
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	clinic	cal r tas.						

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Sup rvis rs

Interns:

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R sp nsi iliti s f Sup rvis rs

G id n e:

- Pr viding Int rns/R sid nts with nc urag nt supp rt and f d ack nth ir pr gr ss
- dvising Int rns/R sid nts r nsuring they have received guidance neall r leavest aspects fith iriclinical repath legys rvic work and new arch
- Pr viding advic n schoduling fw rk and wher appr priat choic foul s)s that the Diplorar Mast r's digres and target professional qualifications can be achieved by the distribution of the second sec

c nt nt). Inf r al $\,$ tings $\,$ tw $\,$ n Int rn/R $\,$ sid $\,$ nt and $\,$ sup $\,$ rvis $\,$ rs ar $\,$ x $\,$ n I

Pr gr ss ss ss nt

t Pr gr ss ss ss nt an Int rn r R sid nt will valuat d against the standards and achi vents appropriate for the stage reached in the irclinical training and Diple a/Mast r's degree for which an intern/R sident is registered). Students experiencing difficulties with any aspect of the iristudies should discuss the second internet internet internet internet internet into the program of the irist internet into the program of the irist internet internet into the program of the irist internet into the program of the irist internet into the irist internet into the program of the irist internet into the irist int

Interns:

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The utc fapr gr ss ass ss nt will any fthe f ll wing:

- 1. S tisf t ry r ress: the lnt rn should proc d
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The utc fan nnual rInt ri) Pr gr ss ss ss nt will n fth fll wing:

- 1. S tisf t ry r ress: th R sid nt sh uld pr c d
- 2. S tisf t ry r ress with dvi e: to R sid nt should pr c d
- 3. Pr ress nder review: furth r and/r ng ing c nc rns id ntifi d with advic and r c ndati ns giv n in r gard t addr ssing th s f r th stud nt can pr gr ss. Stud nt will r f rr d t St dent Pr ress & Devel ent Syste

 (SPDS) at this stag f r advic and supp rt in addr ssing th s c nc rns. furth r pr gr ss ass ss nt ting will sch dul d within thr nths. If satisfact ry pr gr ss has n t n achi v d y th thr nth f ll w-up th stud nt will n r ally r quir d t withdraw fr th c urs . Th stud nt has a right f app al against th d cisi n t r v th fr th c urs as d scri d in th ll g R gulati ns. Th stud nt ay giv n a furth r "Pr gr ss Und r R vi w" d cisi n if s pr gr ss has n d nstrat d ut furth r nit ring is r quir d f r pr gr ss in can c nfir d.
- C leted Pr ress Assess ent F r s f r b th Residents & Interns sh ld be ret rned t the Gr d te S the er $^{\text{rthe sse t}}$ fN

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Mat rnity/Pat rnity/ d pti n L av

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Int rns and R sid nts that ar r will a s nt du t illn ss us c ntact their suprisert informed representation of their illn ss at the arlist pprtunity. Suprisers will ail at the start of the a s nc and up nor turn tower kand dicated ail x (IntResSi kness@rv..k) where the information is recorded and the Br df rd f to r is calculated. The Bradford Fact r syst is used to see real since and is disigned to triggorp ints for formal to Occupate the name of the graduated see the following representations and resident triggorp int for formal is set at a Bradford Fact refund. Students when accurate from the short trought of the start of the start

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Interns nd Residents s rted by extern I f ndin

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R pr s ntati n f Int rns and R sid nts

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B ard and the r r l vant ll g itt sthreughthe P stgraduat Student

R pr s ntativ s r the ir n in s. R sidents and Interns are also invited to D part ntal tings which pr vident an additional channel of r the consideration of the ir views.

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Graduat Sch l

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Int rnship Pr gra

N e	Title	E il	Tele h ne
Dr St fan rt llini	PGDip V P urs Dir ct r	s rtellini@rv k	01 0 6669 5
Dr Richard B th	PGDip V P D puty urs Dir ct r	rb th@rv k	01 0 666211
Dr Vicki Baldr y	Ex tic ni al M dul L ad r	vb ldrey@rv k	
Dr Richard B th	Pr ducti n ni al M dul L ad r/Pig H altn& Pr ducti n ni al M dul L ad r	rb th@rv k	01 0 666211
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R sid ncy Pr gra

N e	Title	E il	Tele h	ne
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Dr H I n Dirrig	MV tM dD puty urs Dir ct r	hdirri @rv k		
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Pr f Dav Br d lt	R s arch M dul L ad r	dbr dbelt@rv k	01 0 66	155
Dr St v n D D ck r	R s arch D puty M dul L ad r	sdede ker@rv k		
Ms Lisa Har r	Pr gra Supp rt - rdinat r	∖ Vet∖ edAd in@rv k	01 0 6663	323

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Dignity at W rk and Study P licy

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Wirring verse strb^s r_R vstt Bott b petd R CN